
2019/20

TEAM AFFILIATE GUIDELINES, ELIGIBILITY AND PROCEDURES

GHC Policy Manual, Section 14

**GIRLS HOCKEY CALGARY
ASSOCIATION (GHC)**
GIRLSHOCKEYCALGARY.COM



14. AFFILIATIONS

14.1. AFFILIATION LISTS

- 14.1.1. The Operations Committee will determine the athlete members that will be affiliated to GHC teams and the affiliations will be in accordance to Hockey Canada, Hockey Alberta and Hockey Calgary Rules & Regulations.
- 14.1.2. The Operations Committee will ensure the affiliation list is submitted to Hockey Calgary for approval prior to October 31st.
- 14.1.3. The affiliation list shall not be released to Head Coaches until the affiliation list has been approved by Hockey Calgary.

14.2. GUIDELINES

- 14.2.1. Female Players playing on Minor Male hockey teams **may be permitted to affiliate to Female Teams, upon consideration of application to the Hockey Alberta Female Minor Representatives** in consultation with the Hockey Alberta Council Zone Representative. GHC's preference is to utilize affiliations from within its own organization wherever possible.
- 14.2.2. No affiliates can be used until approved by Hockey Calgary. GHC will have affiliates for its Community Teams submitted to Hockey Calgary for approval no later than October 31.
- 14.2.3. All contact for the use of Affiliated Players must come from the Head Coach of the higher division team to the Head Coach of the Affiliated Player's registered team. When requesting an affiliate player, the higher division team must obtain permission from the Head Coach of the affiliated player's registered team and notify their league chair and Girls Hockey Calgary Director of Community. Failure to follow the Procedure for use of Affiliated Players may result in the loss of two (2) game points and the Head Coach of the higher division team receiving a one (1) game suspension.
- 14.2.4. All affiliated players, that the higher division team intends to use for a game, should participate in practices prior to a game to become familiar with systems, game play etc. of the higher division team.
- 14.2.5. An affiliated player is not allowed to miss any scheduled league games of her registered team, including league scheduled games, playoff games or provincial games, to affiliate with a higher division team unless granted special permission from the GHC Operations Committee.
- 14.2.6. For tracking purposes, AP must be indicated on the game sheet beside the affiliated player's name. Both the affiliated player's registered team and the higher division team should track the number of games played by the affiliated player to ensure no more than **ten (10) games are played (excluding exhibition and tournament games)**. **However, if the player's registered team completes its regular season and playoffs before the player's affiliated team, the player may thereafter affiliate an unlimited number of times.**

- 14.2.7. The higher division teams should distribute the use of affiliated players amongst several affiliated players.
- 14.2.8. Any discipline or on ice infractions may result in affiliated players becoming unavailable for use by the higher division team.
- 14.2.9. Affiliated players should only be called upon to play in their designated position i.e. Defense as Defense, Forward as Forward. Any request to use a player not in accordance with this requires approval from the GHC Operations committee.

14.3. *ELIGIBILITY FOR USE OF AFFILIATES*

- 14.3.1. Affiliated players may only be used in strict accordance with the Official Hockey Canada Team Roster.
- 14.3.2. Registered affiliates may only be used to bring the total number of skaters up to the total number of registered skaters on the team's roster (no minimum). Teams can replace injured players and/or absent players with affiliated players. The team roster will be reduced by one for each player that is under a suspension. The reduction in roster size will not be less than 11 skaters.
- 14.3.3. No team will exceed the number of registered players on their team when using affiliate players.

Novice Affiliation

- 14.3.4. In addition to affiliation from the next lower division, lateral affiliations are also permitted in all divisions of Novice.
- 14.3.5. Timbit players are not permitted to affiliate to Novice teams.
- 14.3.6. An affiliated Novice player may not play more the five games with affiliated team in the current hockey season, excluding exhibition and tournament games.
- 14.3.7. Novice 1 2011 born players only are permitted to affiliate to Atom teams.

14.4. *PROCEDURE FOR USE OF AFFILIATES*

- 14.4.1. Games are defined, for the use of affiliates, as any scheduled league games, the first game of Minor Hockey Week, playoff games and provincial games.
- 14.4.2. When the Head Coach of the higher division team is requesting an affiliated player, they must:
- Prior to any contact with the affiliated player, must contact the Head Coach of the affiliated player's registered team to obtain approval;
 - The affiliate's Head Coach will contact the parent of the affiliated player to advise them of the affiliation request.
 - When using an affiliate player, the higher team must notify both the GHC Director of Community at CommunityAffiliations@girlshockeycalgary.com and their Hockey Calgary League Chair.
 - Failure to follow the Procedure for use of Affiliated Players may result in the loss

of two (2) game points and the coach of the higher team receiving a one (1) game suspension.

- 14.4.3. When a higher division team uses an affiliate player it must be signified in writing by placing (a/p or AP) after the player's name on the game sheet.
- 14.4.4. Coaches may only use affiliates to replace missing athlete members that have injuries, are ill or out of town as per Hockey Calgary. They may not replace a weaker player or a suspended player.
- 14.4.5. A team must allow players to affiliate if they are not playing in a scheduled league game themselves. However, in all cases (involving a player), if the player's regular team is playing and is not able to give up a skater, the requesting team plays short-handed without using any affiliates.
- 14.4.6. Any team that intends to use their affiliates in a tournament must provide the tournament host with a list of their affiliated players when registered for a tournament.
- 14.4.7. A team found to be using ineligible affiliates will forfeit all games played with the ineligible affiliates and will return all prizes won while playing with an ineligible affiliate.

Goalie Affiliation

- 14.4.8. The procedure for using and affiliate goalie is as follows:
 - If a team's goaltender is ill, injured or out of town, the team must first approach their registered affiliated goalie according to these guidelines.
 - If a team's affiliate goaltender is unavailable, they may then revert to the GHC Substitute Goaltender guidelines (Section 15 below).
 - Teams may only bring up goalies to fill their roster. If a team is registered with one goalie, they may only bring up one affiliate goalie.
 - Where a team registers with only one goalie they may take one affiliate goalie on an out of town tournaments however, coaches must send the affiliate roster at the time of registration for the tournament.

15. SUBSTITUTE GOALTENDER GUIDELINES

15.1. GENERAL

- 15.1.1. GHC may allow during any scheduled exhibition, league or tournament game the use of a goaltender from another Hockey Team of equal or lower division or category/tier if a team's rostered and affiliate goaltenders are not available due to illness, injury or extenuating circumstances. Permission must first be obtained from the Director of Community or other designated GHC representative.

15.2. PRE-REQUISITES

- 15.2.1. Illness, injury or extenuating circumstances must show that a replacement goaltender is required by the hockey team in question.

15.2.1..1. Extenuating Circumstances include but are not limited to the following;

- Registered goaltender(s) absence due to family or school events
- Affiliated goaltender(s) unavailability due to registered team commitments.

15.2.2. All attempts to utilize an affiliated goaltender must be exhausted.

15.2.3. The substitute goaltender must be from another hockey team of equal or lower division or category. It is preferred that the substitute goaltender comes from within Girls Hockey Calgary, however, goaltenders from outside the association may be permitted.

15.2.4. Only one Substitute Goaltender will be allowed per game.

15.3. *PROCEDURE*

15.3.1. Notify the Director of Community of the reason a substitute goaltender is required.

15.3.2. Upon approval from the Director of Community, the head coach of the team requesting a replacement goaltender may contact the head coach(es) of teams of equal or lower division within Girls Hockey Calgary to obtain a replacement goaltender.

15.3.3. If all attempts to utilize a substitute goaltender from within Girls Hockey Calgary have been exhausted then, the Head Coach may contact the Director of Community to obtain contact information for female goaltenders currently registered with other Hockey Calgary associations of equal or lower division. The only goaltenders outside GHC that may be contacted are those provided by the Director of Community.

15.3.4. Once a substitute goaltender is obtained, notification must be made to both the Director of Community and the Hockey Calgary League Chairperson.

15.3.5. Failure to obtain permission to use a substitute goaltender and/or the use of an unapproved substitute goaltender may result in the loss of two (2) game points and the Head Coach of the team using the substitute goaltender receiving a one (1) game suspension.