



# **2021 COMMUNITY EVALUATIONS**

AUG 28–SEPT 23, 2021

GIRLS HOCKEY CALGARY ASSOCIATION (GHC)



Evaluations Objectives



Player & Parent Expectations



Volunteer Roles & Responsibilities



Health & Safety Guidance



Age Group Coordinators



# Community Evaluations Objectives

- Provide a fair and impartial assessment of a player's total hockey skills.
- Ensure players have a reasonable opportunity of being selected to a team appropriate to their skill levels.
- Form teams to maintain competitive play where the athletes can develop and participate equitably.
- Provide uniformity and consistency in the evaluation process so that player and parent expectations are consistent from year to year.
- Begin season on a positive note.
- Stay safe and have fun!



# Expectations of Players

- Arrive prepared and on time for your scheduled sessions.
- Follow all safety rules and facility guidelines. **DO NOT attend an evaluation session if you are sick!**
- Set yourself up for success (proper nutrition, sufficient sleep and proper warm-up and cool-down routines.)
- Have fun and learn as much as you can from the experience!

# Expectations of Parents

- Stay up-to-date on ice times, procedures and groupings.
- Follow all safety rules and facility guidelines.
- Stay positive and supportive. Keep long-term development and a growth mindset at the forefront.
- Uphold GHC Code of Conduct and Communications Policies.
- Support the Association as a volunteer during our Evaluation process!

# COACHES



## **Sign up as Evaluator and On-Ice Help**

Coaches are required to fulfill a minimum of 10 volunteer hours during Community Evaluations. **(Link provided by Director of Coaching)**



## **Arrive promptly for all shifts**

Head directly to the ECTAS Boardroom to check in and review any shift information (software code, instructions, etc)



## **Follow all health & safety protocols**

Follow all safety rules and facility guidelines. **DO NOT attend a volunteer shift if you are sick!**



## **Advise Director of Coaching of last-minute changes!**

Please advise the Director of Coaching if you are unable to make your shift less than 24 hours beforehand.



# Internal Evaluators (Coaches)

GHC uses a combination of External Evaluators (third-party) and Internal Evaluators (coach candidates) during our evaluation process.

Internal Evaluator assignments are reserved for Coach Applicants and/or volunteers who have been approved by the Coaching Director.

Evaluators may not evaluate the age group in which they have a daughter participating.



Check in at ECTAS Boardroom before your shift to receive:

- Player Selection Criteria Cue Card and Rating Guide
- Code for the evaluation software (Team Genius App)



Remain separate from other evaluators and any spectators during the entire on-ice process.



Score players using the Rating Guide provided for your age division.



After the ice session is over, log out of Team Genius. Follow up with Operations representative with any questions.

# On-Ice Helpers (Coaches)

On-Ice Helper assignments are reserved for Coach Applicants and/or volunteers who have been approved by the Coaching Director.

An Operations representative will ensure that all equipment including pucks, pylons are present for the beginning of the session.



Check in at ECTAS Boardroom before your shift.



Ensure the players understand the drill. Keep up the pace and flow of the drills to finish within the allotted period.



Encourage all players to perform to the best of their ability.

- If a player has their performance affected by items out of their control, it is the coach's discretion to allow the player to perform the skill a 2nd time.
- Do not share any personal insight with parents, players or other observers that may appear to bias or alter the process.



Follow up with Operations representative with any questions.



# VOLUNTEERS



## **Sign up for Check-In Desk, Dressing Room & Bench**

Evaluations is the largest event for our association. We ask that all families get involved! **(Link provided by your AGC and on the GHC Website)**



## **Arrive 15 minutes early for all shifts**

Head to the check-in desk in the ECTAS entryway (Bench volunteers, head upstairs!) and review any shift information.



## **Follow all health & safety protocols**

Follow all safety rules and facility guidelines. **DO NOT attend a volunteer shift if you are sick!**



## **Advise your AGC of last-minute changes!**

Shifts may be cancelled / swapped, however please advise your AGC if you are unable to make your shift less than 24 hours beforehand.

# Bench Support

Bench Support assignments are available to parent volunteers. An Operations representative will provide any position assignments and/or rotation guides at check-in.



Check in at ECTAS Boardroom before your shift.



Manage ice entry and exit, shift length, position rotations (U11) and position assignments (U13, U15, U18).



Avoid contact with players to the extent that is possible.



Encourage all players to perform to the best of their ability. Do not share any personal insight with parents, players or other observers that may appear to bias or alter the process.



Follow up with Operations representative with any questions.



# Timekeeper / Score Clock

Score clock assignments are available to parent volunteers. An Operations representative will provide any game information (scrimmage lengths, shift length, etc)

02:30

Check in at ECTAS Boardroom before your shift.

02:30

Manage the score clock for the duration of the evaluation scrimmages.

02:30

Avoid contact with players to the extent that is possible.

02:30

Encourage all players to perform to the best of their ability. Do not share any personal insight with parents, players or other observers that may appear to bias or alter the process.

02:30

Follow up with Operations representative with any questions.

# Evaluation Check-In Desk

The success of our Evaluations relies on the support of our dedicated volunteers.

GHC requires a number of volunteers to manage the check-in procedures and to welcome all players and parents!



Check in at ECTAS entryway before your shift.



Manage all activities at the Check-In Desk:

- Complete Sign-In Forms as players arrive.
- Distribute Helmet Stickers
- Direct Players to assigned dressing rooms .



Direct Evaluators, On-Ice Help, third-party representatives and referees to ECTAS Boardroom.



Provide direction, assistance and information to players and parents.



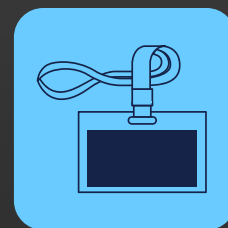
Report absent players to Age Group Coordinator.



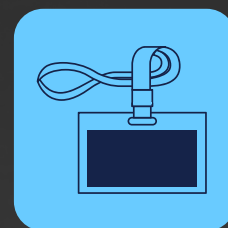
# Dressing Room Supervisor

The success of our Evaluations relies on the support of our dedicated volunteers.

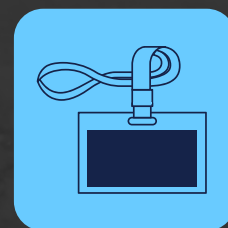
GHC requires Female Dressing Room Supervisors for all Community Evaluation Sessions to ensure the safety and comfort of our players.



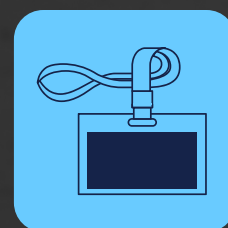
Check in at ECTAS entryway before your shift.



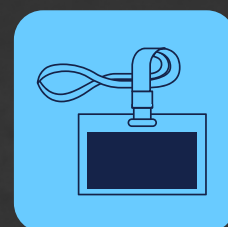
Remain in the dressing room at all times whenever there are players present.



Avoid contact with players to the extent that is possible. (May assist with applying helmet stickers and/or tying skates.)



Ensure players are behaving in accordance with the safety policies of our association and our governing bodies. (Absolutely no photos, video or voice recording, may be taken inside a dressing room!)



Follow up with Age Group Coordinator with any questions.



# Health & Safety Guidance



## GHC Health & Safety Guidelines

All members must follow GHC safety rules. GHC will communicate any updates or changes to health & safety guidelines throughout the process.

## Facility Health & Safety Guidelines

Please follow all facility guidelines. Respecting these guidelines is critical for the safety of our players and our access to ice as an organization.

## Provincial & Governing Body Directives

GHC will promote and uphold all directives set forth by the province, provincial health authorities, The City of Calgary and hockey's governing bodies.



# Important Reminders!

## **BE CONSIDERATE**

Evaluations and team formation is an emotional time for both players and parents. As Volunteers we should strive to be as helpful and responsive as possible.

## **BE PATIENT**

More than 900 players will run through 165 ice times over four weeks. We ask for everyone's patience as we communicate with players and coaches.

## **BE SAFE**

COVID-19 continues to pose a serious public health risk. Please prioritize prevention, stay informed and be prepared to pivot if public health advice changes.

## **BE RESPECTFUL**

GHC is committed to providing an environment in which all individuals are treated with respect. All GHC Board Members, Volunteers, Parents and Players shall conduct themselves in a manner consistent with the values GHC and our Code of Conduct Policy.

## **HAVE FUN!**

This is our opportunity to work together, build our community pride and start the 2021-22 season on a positive note!

# Age Group Coordinators

<b>U7</b>	TBA	<a href="mailto:U7coordinator@girlshockeycalgary.com">U7coordinator@girlshockeycalgary.com</a>
<b>U9</b>	Kelly Raffan	<a href="mailto:U9coordinator@girlshockeycalgary.com">U9coordinator@girlshockeycalgary.com</a>
<b>U11</b>	Jen Gerla	<a href="mailto:U11coordinator@girlshockeycalgary.com">U11coordinator@girlshockeycalgary.com</a>
<b>U13</b>	Jenn Croteau	<a href="mailto:U13coordinator@girlshockeycalgary.com">U13coordinator@girlshockeycalgary.com</a>
<b>U15</b>	Heather Smith	<a href="mailto:U15coordinator@girlshockeycalgary.com">U15coordinator@girlshockeycalgary.com</a>
<b>U18</b>	Marie McCarthy-Guigon	<a href="mailto:U18coordinator@girlshockeycalgary.com">U18coordinator@girlshockeycalgary.com</a>