



## → Vaccination Declaration

To Access your Alberta Vaccine Record:

1. Visit Alberta Vaccine Record Service <https://www.albertavaccinerecord.ca> (no account needed).
2. Enter your personal healthcare number, birthdate, and the month and year of vaccination.
3. Download your/your player's card and follow the steps below.
4. **Please also print your record(s) and/or save them to your phone. Many arenas require proof of age and proof of vaccination be available at all times.**
5. Find other ways to access your records at [alberta.ca/vaccine](https://alberta.ca/vaccine)

Upload Alberta Vaccine Record(s) to GHC Profile in TeamSnap:

1. Log into your TeamSnap account from a web browser on your computer or mobile device using the email address used to register your player.
2. From your TeamSnap Dashboard, find your GHC Team (i.e. U13 GHC JR INFERNO SILVER). Click on player's name and/or your name (Coaches, Managers, Health & Safety Coordinators).
3. Click "Roster" and again click on your/your player's name. This will bring you to the profile.
4. Near the bottom of their profile, under "Links and Files" select the button "Add file."
5. Select "Private" (Only the GHC Registrar and those with Managers Access for your specific team will have access to this file).
6. Choose your Alberta Vaccine Record file and click "Add this file." Please add Alberta Vaccine Record for all family members 12+ who will be attending in hockey activities. (Label "Alberta Vaccine Record – SURNAME FIRSTNAME")

## → Proof of Negative Test

Members who do not meet the vaccination requirements or who received their first dose **less than two weeks prior** to their ice time must provide proof of a negative test to Team Health & Safety Coordinator.

Tests must be:

- Provided as an original or printed copy (photos are not sufficient)
- Privately-paid
- A Health Canada approved rapid antigen, rapid PCR or lab-based PCR test
- Completed within the past 72 hours
- Test results must show the type of test, time of sample collection, clear indication of a negative result, and laboratory that completed the test.
- Tests must not be from Alberta Health Services or Alberta Precision Laboratories.

## → Documentation of a Medical Exemption

You must show an original signed letter from a physician or nurse practitioner that includes:

- Your name that matches your identification (only required for adults 18 and over)
- Physician's or nurse practitioner's complete information, including their name, phone number, contact information, professional registration number and signature
- A statement that there is a medical reason for not being fully vaccinated against COVID-19
- The duration that the exemption is valid

GHC Chief Safety Officer will confirm exemption with your Team Health & Safety Coordinator.



### → Submitting Documentation of a Medical Exemption

Email valid medical exemption document to: [ghchealthandsafety@gmail.com](mailto:ghchealthandsafety@gmail.com)

This email account is monitored by VP Operations and Chief Safety Officer. They will confirm with your Team's Health & Safety Coordinator that your medical exemption has been received. (Your documentation will not be shared.) Email must include:

Player Name: (First and Last)  
Team: (Please include age division, i.e. U13 A Silver)  
Health & Safety Coordinator Name:  
Health & Safety Coordinator Email:  
Next Ice Time:

**Arenas may require proof of medical exemption onsite.**

### → Privacy

GHC wants to minimize any impact on privacy. We must also meet the permit conditions of our partner facilities by monitoring and ensuring that all participants meet an arena's Restrictions Exemption Program (REP) requirements, now mandated for all facilities by [City of Calgary Bylaw 65M2021](#). Personal information used, disclosed, secured or retained by Hockey Canada Members is held solely for the purposes for which we collected it and in accordance with the National Privacy Principles contained in the Personal Information Protection and Electronic Documents Act as well as Hockey Canada's own Privacy Policy.

It is the discretion of the individual to determine whether they would like to disclose their vaccination status. Should they make the decision not to divulge this information or present proof of negative test result as outlined above, they will not be permitted to access facilities and therefore cannot participate in hockey activities.

### → City of Calgary Bylaw Penalties

- Failure to provide proof of vaccination can result in a penalty of \$500.
- Businesses who fail to display the required signage can result in a penalty of \$200 and permitting a person to enter without proof of vaccine can result in a penalty of \$500.
- Subsequent offences within a 12-month period will result in higher penalties.
- Providing false vaccine records will be investigated by the Calgary Police Service as a Criminal Code offence. Complaints of fraudulent vaccine records can be reported to the [Calgary Police Service non-emergency line](#).

→ GHC Return to Play Updates: <https://www.girlshockeycalgary.com/return-to-play/>

**\*\*Failure to comply with the safety guidelines of our partner facilities will result in disciplinary action.\*\***