



Summary of the Proposed Amendments to the Bylaws

Change in Date of Annual General Meeting (AGM)

- The current bylaws require that the Association hold its Annual General Meeting no later than May 31st of each calendar year. The current bylaws also require that the AGM include the presentation of audited Financial Statements containing information on all the financial involvement in the name of the Association during the past fiscal year. Holding the AGM no later than May 31st does not allow sufficient time to receive an audited Financial Statements. Therefore, the Association would like to adjust the date requirements of the AGM to “three (3) months after the fiscal year end” to allow more time to receive and present audited Financial Statements. (Note: There is an Audit of the books, accounts and records of the Association once each year.)
- AGM or Special General Meeting proceedings section has been rearranged for clarity.
- The threshold for quorum of the AGM has been increased to a majority of the Board plus ten (10) eligible voting members present and entitled to vote.

Appointment of a Governance and Nomination Committee

The Board will appoint a Governance and Nomination Committee to oversee recruitment, Board evaluations and succession planning each year. The intention is to continually attract new Board members, provide assessment and guidance for current Board members, and to ensure long-term Board sustainability for the Association. Committee members will:

- a) solicit prospects for Board vacancies and present candidates to the membership;
- b) assist with Board orientation;
- c) assist with succession planning;
- d) assist with descriptions for Board members, officers, coordinators and committees;
- e) review bylaws, policies and submit recommendations to the Board;
- f) conduct or oversee regular Board self-evaluations.

Change in Frequency of Meetings of the Board

The current bylaws require Meetings of the Board shall be held a minimum of once every forty-five (45) days. Updating the frequency to at least every sixty (60) days provides flexibility around busier periods (i.e. September, when Board and Committee members are meeting informally regularly) and holidays (i.e. December.) Meetings of the Board may be held at any time in case of urgent circumstances, and would still be held as often as the business and affairs of the Association require.

Use of Virtual Meetings and Digital Technology

The Societies Act has temporarily allowed organizations to provide meeting notices, conduct meetings and hold votes using digital technology during the pandemic. The bylaws need to be

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adjusted if we would like to preserve the flexibility to hold virtual meetings in non-pandemic times and make use of electronic banking. These adjustments were made in the following circumstances:

- Annual General Meeting (AGM)
- Special General Meeting
- Meetings of the Board
- Accounting for Quorum
- Voting
- Banking

Addition of Bylaw Review

Beginning in 2025 and every five years thereafter, the President shall establish a special committee to conduct a general review of the Bylaws of the Association.

Revision of Membership Section

- Membership classification section has been re-worded and shortened for clarity and avoid fragmentation. No privileges have been removed from original classification of members.
- Added section on obligations of members.
- Replaced language from the original section on “Membership Fees”, which stated that fees are due prior to evals. (This does not reflect current practice for families awaiting financial assistance.)
- Updated membership year from May 1-April 31 to June 1-May 31, to reflect member registration period.

Editorial Amendments

A number of non-substantive editorial changes, including:

- a) Added Preamble to include “GHC” to the definition of Girls Hockey Calgary Association.
- b) Removed definitions that do not appear elsewhere in the document. (“Annual Evaluation”, “Southern Alberta Women’s Hockey Association.”)
- c) Added definitions that appear in the document. (“Bylaws”, “Calgary Region”, “Good Standing”, “Majority Age”, “Members”, “Officer”)
- d) Capitalized various defined terms throughout the document.
- e) Updated references to “MHAC” and “City of Calgary” to reflect current naming conventions.
- f) Added a clarification of the requirement to approve a “Special Resolution.”
- g) Replaced “his/her” with gender-neutral pronouns “they”, “them” and “their” to refer inclusively to individuals of all genders and gender-identities.
- h) Renumbering various sections to accommodate proposed changes.
- i) Updated references to “articles” versus “sections” to be consistent throughout.
- j) Updated lists with consistent use of semicolons.
- k) Applied a consistent use of in-text numbers e.g., sixty (60).

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