



Welcome GHC Managers!

Thank you for volunteering as Team Manager for your daughter's hockey season! Here are a few items that will get you started.

1. Virtual Managers Meeting

All Team Managers are required to attend a Managers Meeting on Wednesday, October 5, 2022 @ 7:00 pm (ECTAS Boardroom). If you cannot attend, please send a representative from your team.

- Volunteer Policy
- Team Banking & Budgets
- Jersey & Sock Pick-Up
- Association Tournaments
- Team Photo Day
- Team Apparel
- Conflict Resolution
- [League Dates & Deadlines](#)

2. Important Volunteer Roles

Recruit parents for any vacant volunteer positions. Every family is required to complete volunteer credits. Parents should review our [Volunteer Policy](#) and position descriptions on the [Volunteer](#) page.

- Head Coach (2 credits)
- Team Manager (2 credits)
- Assistant Coaches (1 credit)
- Treasurer (1 credit)
- Dressing Room (1 credit per 10 shifts)
- Jersey Manager(s) (1 credit)
- Timekeeper (1 credit per 5 games)
- Scorekeeper (1 credit per 5 games)
- Penalty Box (1 credit per 5 games)
- On-Ice Helper (1 credit)
- Fundraising Coordinator (1 Credit)
- Tournament Coordinator (1 Credit)
- Team-Building Coordinator (1 Credit)
- Volunteer Coordinator (1 Credit)

3. Resources

GHC Managers Page: <https://www.girlshockeycalgary.com/managers/>

GHC Policy Page: <https://www.girlshockeycalgary.com/policy/>

Hockey Calgary Fair Play: <https://www.hockeycalgary.ca/about/who-we-are/fair-play-codes>

We wish you the very best hockey season.

Warm regards,

Kelly Raffan

Director of Off-Ice

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